

ፕሬዚዳንት ጽ/ቤት  
ባሕር ዳር ዩኒቨርሲቲ  
ባሕር ዳር - ኢትዮጵያ



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ቁጥር 118739/1-13  
Ref No.  
ቀን 11/07/16  
Date

ለአካዳሚክ ጉዳዮች ም/ፕሬዚዳንት ጽ/ቤት  
ለአስተዳደር ጉዳዮች ም/ፕሬዚዳንት ጽ/ቤት  
ለቢዝነስና ልማት ም/ፕሬዚዳንት ጽ/ቤት  
ለምርምርና ማህበረሰብ/አገልግሎት ም/ፕሬዚዳንት ጽ/ቤት  
ለኢንፎርሜሽንና ስትራቴጂክ ኮሙኒኬሽን ም/ፕ/ጽ/ቤት  
ለBIT ሳይንቲፊክ ዳይሬክተር ጽ/ቤት  
ለEITEX ሳይንቲፊክ ዳይሬክተር ጽ/ቤት  
ለፕሬዚዳንት ጽ/ቤት ኃላፊ  
ለአካዳሚክ ጉዳዮች ኤክስኬኪቲቭ ዳይሬክተር ጽ/ቤት  
ለቢዝነስና ኢኮኖሚክስ ኮሌጅ  
ለሳይንስ ኮሌጅ  
ለግብርናና አካባቢ ሳይንስ ኮሌጅ  
ለሕክምናና ጤና ሳይንስ ኮሌጅ  
ለትምህርትና ሥነ-ባህሪ ኮሌጅ  
ለዕሻል ሳይንስ ፋኩልቲ  
ለሂዩሚኒቲስ ፋኩልቲ  
ለBIT ሪጅስትራር ጽ/ቤት  
ለEITEX ሪጅስትራር ጽ/ቤት  
ለሕክምናና ጤና ሳይንስ ኮሌጅ ሪጅስትራር ጽ/ቤት  
ባሕር ዳር ዩኒቨርሲቲ

ለሕግ ትምህርት ቤት  
ለመሬት አስተዳደር ኢንስቲትዩት  
ለሰፖርት አካዳሚ  
ለተማሪዎች አገልግሎት ዳይሬክቶሬት  
ለተከታታይና ርቀት ትምህርት ማስተባበሪያ ጽ/ቤት  
ለሬጅስትራርና አልሙናይ ዳይሬክቶሬት  
ለአብያተ መጽሐፍት ዳይሬክቶሬት  
ለጥራት ማረጋገጫና ማሻሻያ ማዕከል  
ለለውጥ ሥራ አመራር ዳይሬክቶሬት  
ለኖህረ ምረቃ ዋናት ዲን ጽ/ቤት  
ለሰርዓተ ሥነ ሳይንስ ዳይሬክቶሬት  
ለህግ አገልግሎት ዳይሬክቶሬት  
ለመምህራን ማህበር ጽ/ቤት  
ለተማሪዎች ህብረት ዋና ጽ/ቤት  
ለአደጋ መከላከልና ምግብ ዋስትና ተቋም  
ለስነ ምጽር ሳይንስ ት/ቤት ዳይሬክተር  
ለተቀናጀ የተማሪዎች መረጃ አስተዳደር ዳይሬክተር  
ለጀማሪ መርሃ-ግብር ዲን ጽ/ቤት

**ጉዳዩ:- ቃለ-ጉባኤ ስበሰባክ፤**

የባሕር ዳር ዩኒቨርሲቲ ሴኔት 002/2016 (በ25/04/2016 ዓ.ም) ያካሄደውን ስብሰባ ቃለ-ጉባኤ ከዚህ ሽንገል ደብዳቤ ጋር አያይዘን የላክን መሆኑን እንገልጻለን፡፡

ገልግሎት//

➤ ለፕሬዚዳንት ጽ/ቤት  
ባሕር ዳር ዩኒቨርሲቲ



ከሰላምታ ጋር  
  
ዳሬው ተገኘ አሞሃ (ዶ/ር)  
ፕሬዚዳንት

መልሱን ሲጻፉን እባክዎ የእኛን ቁጥር ይጥቀሱ  
In Replying, Please quote our ref. No.

**በዕለቱ ለውይይት የቀረቡ አጀንዳዎች፡-**

1. ቁጥር 01/2016 ቃለ-ጉባኤን ማዕደቅ፤
2. የተማሪዎች ምረቃን በተመለከተ፤
3. የትም/ት ካላንደርን ማዕደቅ፤
4. የመምህራን ዕድገትን በተመለከተ፤
5. መመሪያዎችን ማዕደቅ፤
6. የእንስሳት ህክምና ፋኩሊቲን ማቋቋም በተመለከተ፤

**አጀንዳ አንድ፡- ቁጥር 01/2016 ቃለ-ጉባኤን ማዕደቅ፤**

ቃለ ጉባኤ ቁጥር 01/2016 ቀደም ብሎ ለሴኔት አባላት እንዲደርሳቸው የተደረገ በመሆኑ እና አንብበውት የመጡ ሲሆን ያለምንም ማስተካከያ በሙሉ ድምዕ ዐድቋል።

**ጀንዳ ሁለት፡- የተማሪዎች ምረቃን በተመለከተ፤**

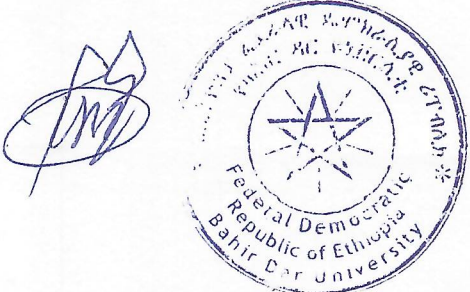
-ትምህርታቸውን ሲከታተሉ ቆይተው ከተለያዩ አካዳሚክ ክፍሎች የሚጠበቅባቸውን የኮርስ እና የምርምር ስራቸውን ያጠናቀቁ በመጀመሪያ ዲግሪ፣ በሁለተኛ ዲግሪ፣ በዕለተኛ ዲግሪ፣ እና በህክምና ስፔሻሊቲ ወንድ 46፣ ሴት 16 በድምሩ 62 ዕጩ ተመራቂዎች ምረቃቸው በየአካዳሚክ ዩኒቶች አካዳሚክ ካወንስል ዐድቆ የቀረበ መሆኑን በመጥቀስ የዩኒቨርሲቲው ሬጂስትራሽን አልሞናይ ማኔጅመንት ዳይሬክቶሬት ምረቃቸው እንዲዕድቅ ለሴኔት ያቀርቦ ሲሆን ሴኔቱም በጉዳዩ ላይ በጥልቀት ከተወያየ በኋላ ተማሪዎቹ ለመመረቅ ብቁ መሆናቸውን በማረጋገጥ ምረቃቸውን ተቀብሎ በሙሉ ድምዕ አዕድቋል።

**አጀንዳ ሦስት፡- የ2016 ዓ.ም ትም/ት ካላንደርን ማዕደቅ፤**

የ2016 ዓ.ም የትምህርት ካላንደር በሬጅስትራሽን እና አልሞናይ ማኔጅመንት ዳይሬክቶሬት በኩል ተዘጋጅቶ ሴኔቱ አስተያየት እንዲሰጥበት የቀረበ ሲሆን ሴኔቱም በቀረበው የ2016 ዓ.ም ካላንደር ላይ ተወያይቶ ማስተካከያዎችን በማክል ካላንደሩን በማዕደቅ ስራ ላይ እንዲወልወል ወስኗል።

**አጀንዳ አራት ፡- የመምህራን ዕድገትን በተመለከተ፡-**

በዩኒቨርሲቲው በተለያዩ አካዳሚክ ዩኒቶች በማስተማርና በምርምር ስራ ላይ የሚገኙ ወደ ሙሉ ፕሮፌሰርነት ማዕረግ እንዲያድጉ ለሴኔት የቀረቡ መህራን፡-



- the Country Director of AGRA-Ethiopia and Continental Head of Climate, Resilience, Soil health, Extension and Agrodealers programme at the Alliance for a Green Revolution in Africa (AGRA). በመሆን እየሰሩ ያሉና በርካታ ህትመቶች ያሉት በመሆኑ ዶ/ር ጥላሁን አመዴ ካላቸው አለማቀፍ የምርምር ተሞክሮ ለዩኒቨርሲቲው ጉልህ አስተዋጽኦ እንደሚኖራቸው በመገንዘብ በግብርናና አካባቢ ሳይንስ ኮሌጅ የቀረበውን በአግሮኖሚ የአጃንክት ፕሮግራም ጥያቄ ተቀብሎ እንዲያደቅላቸው ለስራ አመራር ቦርዱ የውሳኔ ሃሳብ አቅርቧል።

2. ከግብርናና አካባቢ ሳይንስ ኮሌጅ የዶ/ር ዳዊት አለሙ (በአግሪካል ትራይቭ ኢኮኖሚክስ) የሙሉ አጃንክት ፕሮግራም (ፕሮግራም) ጥያቄ ያቀረቡና ሴኔቱም ጥያቄያቸውን የመረመረ ሲሆን፤

- ዶ/ር ዳዊት አለሙ በአሁኑ ሰዓት Country representative for Stichting Wageningen Research (SWR) Ethiopia, an international NGO. በመሆን እየሰሩ ያሉ ሲሆን ካላቸው አለማቀፍ የምርምር ተሞክሮ ለዩኒቨርሲቲው ጉልህ አስተዋጽኦ እንደሚኖራቸው በመገንዘብ በግብርናና አካባቢ ሳይንስ ኮሌጅ የቀረበውን በአግሪካል ትራይቭ ኢኮኖሚክስ የአጃንክት ፕሮግራም ጥያቄ ተቀብሎ እንዲያደቅላቸው ለስራ አመራር ቦርዱ የውሳኔ ሃሳብ አቅርቧል።

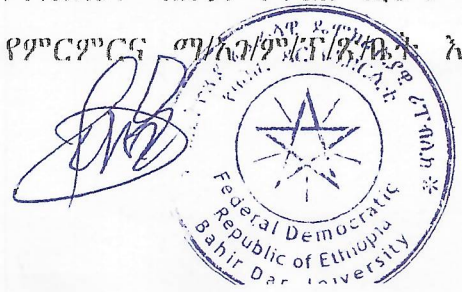
**አጀንዳ አምስት፡- መመሪያዎችን ማፅደቅ፤**

1. Amendment of the Senate Legislation Concerning Validity Period and Extension of the Study.

በዩኒቨርሲቲው የሚሟሩ ተማሪዎች ካራኩለሙ በሚፈቅደው የትምህርት ጊዜ ትምህርታቸውን የማያጠናቅቁ ተማሪዎች በመኖራቸው በአፈ.ፃፀም ላይ ችግር ያጋጠመ መሆኑን በመጥቀስ የአካዳሚክ ጉ/ም/ፕ/ጽ/ቤት ኮሚቴ በማዋቀር የሌሎች ዩኒቨርሲቲ ተሞክሮዎችን በማጥናት ለዩኒቨርሲቲያችን በሚመጥን ሁኔታ በመቀመር የተሻለ ይሆናል ያሉትን ሰነድ አዘጋጅቶ በማቅረብ በቀረበው ሰነድ ላይ ሴኔቱ አስተያየት እንዲሰጥበት ያቀረበ ሲሆን ሴኔቱም በቀረበው ሰነድ ላይና ቀደም ሲል ለአፈ.ፃፀም ባጋጠመው ችግር ዙሪያ በጥልቀት ከተወያየ በኋላ ማስተካከያዎችን በማክል ሰነዱ በአካዳሚክ ጉዳዮች ም/ፕ ጽ/ቤት፣ በምርምር ጉዳዮች ኮርፖሬት ዳይሬክቶሬት እና በህግ አገልግሎት ዳይሬክቶሬት በጋራ ታይቶ እንዲያደቅ ወክልና በመስጠት ስራ ላይ እንዲወልድ በሙሉ ድምፅ ወስኗል።

2. Diplomacy and Foreign Policy Center መመሪያን ማፅደቅ፤

ቀደም ሲል ሰነዱ ለሴኔት የቀረበ ሲሆን በወቅቱ ሴኔቱ በሰጠው አቅጣጫ መሰረት ተስተካክሎ የቀረበ መሆኑን በመጥቀስ የምርምርና ማ/አገ/ም/ፕ/ጽ/ቤት በኩል የቀረበ ሲሆን ሴኔቱም ተስተካክሎ በቀረበው ሰነድ ላይ ከተወያየ በኋላ የምርምርና ማ/አገ/ም/ፕ/ጽ/ቤት እና ዶ/ር



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3. የመምህራን መኖሪያ ቤት አገልግሎት አሰጣጥ መመሪያን ማዕደቅ፡

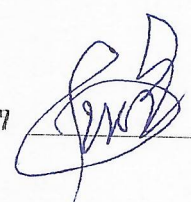
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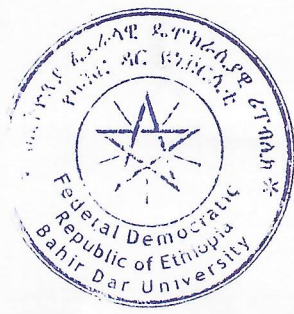
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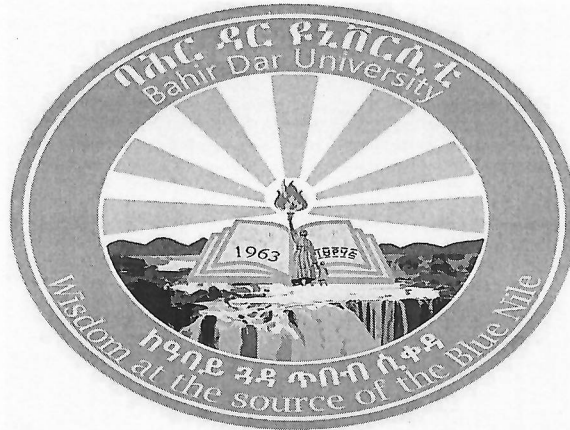
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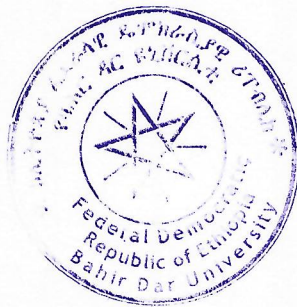
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**Diplomacy and Foreign Policy Research Center  
(DFPRC)  
of Bahir Dar University**

**Establishment Document**

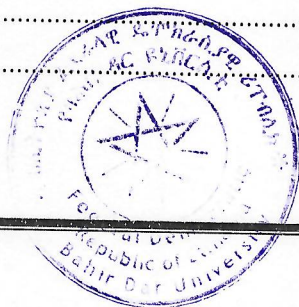


A handwritten signature in blue ink, appearing to be 'G. M.', is located to the right of the seal.

**January, 2024  
Bahir Dar, Ethiopia**

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## **Preamble**

Whereas research and development centers in a university play a major role in achieving the university's research mission and in attracting and retaining leading researchers;

Whereas research centers complement and advance the academic activities of university by creating platforms that support student research and initiate their skill to develop solutions for issues pertaining to the national interests;

Whereas research centers also play their role through providing trainings in specific areas related to their activities,

Whereas none of the different research centers/units at Bahir Dar University address the issues related to diplomacy and foreign policy;

Whereas, the state-centric diplomacy (Track I) needs to be complimented with a non-state diplomacy (Track II) to cope with the challenges Ethiopia is facing and ostensibly achieve its national interests. The Diplomacy and Foreign Policy Research Center (DFPRC) of Bahir Dar University is committed to promote non-state diplomacy, where non-state actors play a key role in promoting, attaining and advancing the objectives set forth under article five of the Center;

Now therefore, pursuant to Article 10(12) and Article 82(1) of BDU Senate Legislation of 2020, and Article 49(3) of Higher Education Proclamation No 1152/2019, Diplomacy and Foreign Policy Research Center (DFPRC) of Bahir Dar University is established by the BDU Senate, Senate No.002/2016.



## **1. General Provisions**

### **1.1.Short Title**

1. This document may be cited as “Diplomacy and Foreign Policy Research Center (DFPRC) Establishment Document”

### **1.2.Definitions**

Unless the context provides otherwise, in this document, in this document, words and phrases shall have the following meaning:

1. **"Center** “means the Diplomacy and Foreign Policy Research Center of Bahir Dar University.
2. **"University"** means Bahir Dar University, abbreviated as BDU.
3. **"Senate"** means Senate of Bahir Dar University.
4. **"Director, Executive Committee and heads of the research group”** means the Director, Executive Committee and heads of the research groups of the center.
5. **"Researcher”** means an academic staff (employee) of Bahir Dar University and conducting research activities related to diplomacy and Foreign Policy and registering their activity in the Center.
6. **"Research Groups”** means a group of researchers organized to conduct a specific Diplomacy and Foreign Policy research or related activity for a relatively permanent basis under the director of the center.
7. **"Research Task Forces”** means a group of researchers organized to conduct a specific Diplomacy and Foreign Policy research or related activity for a relatively temporary basis under the director, Executive Committee or Research Groups.

### **1.3.Establishment of the Center**

1. The “Diplomacy and Foreign Policy Research Center (DFPRC) of Bahir Dar University is hereby established by the BDU Senate, in its decision number 02/2016, January 4, 2024, pursuant to Article 10(12) and 82(1) of BDU Senate Legislation 2020, and Article 49(3) of Higher Education Proclamation No 1152/2019
2. The Center is established for an indefinite period.



#### **1.4. Name of the Center**

The name of the Center shall be "**Diplomacy and Foreign Policy Research Center of Bahir Dar University**", abbreviated as DFPRC.

#### **1.5. Address of the Center**

1. The center shall have its head office in Bahir Dar University and may have public diplomacy branch offices at each campus where appropriate.

2. The present address of the Head Office of the center shall be at:

Bahir Dar, Ethiopia

P.O. Box: 79

## **2. Vision and mission of DFPC**

### **2.1. Vision**

The vision of this center is to be among the first choice in diplomacy and foreign policy research and training in Ethiopia and among the leading centers on diplomacy and foreign policy in Africa by 2040.

### **2.2. Mission**

The mission of the Diplomacy and Foreign Policy Research Center is to conduct research, pieces of training, consultancy services, and mobilization activities in the diplomacy and foreign policy areas. The center aims to shape the international relations of Ethiopia with the neighboring states and beyond in a way that will better secure the national interests of the State and as a knowledge hub.



### 2.3. Core values of the Center

DFPRC at Bahir Dar University aims to promote efficiency, effectiveness, and excellence in the provision of services to all its clients and stakeholders. DFPRC strives to fulfill its mission by embracing the following seven core values:

**Excellence:** This will be achieved through a commitment of delivering the highest standards of research and community services regarding the diplomacy and foreign policy.

**Pursuit of wisdom:** the endless chase for knowledge generation and (re)production

**Internationalization:** producing research results beneficial or adaptable to many countries and entities of the world.

**Partnership:** Partnership is a core value of DFPRC because it believes that synergies produce results that neither partner could achieve alone.

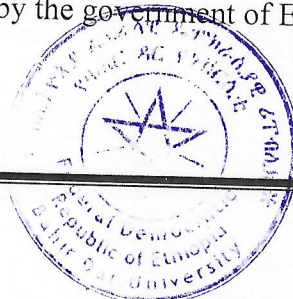
**Interdisciplinarity:** The DFPRC's interdisciplinary approach involves considering different points of view, comparing and contrasting them so as to advance innovative and problem-solving research.

**Social Responsibility:** researchers of the DFPRC work and cooperate with others in a manner that promote the communal interests of the society /community.

**Engagement:** DFPRC actively and continuously seeks an engagement with local and international communities or agencies in all its activities.

### 3. Objectives of the DPFRC

1. To produce applied and basic research outputs in diplomacy and foreign policy that will contribute to defending and realizing the national interests and Foreign Policy Objectives of Ethiopia.
2. To execute public diplomacy tasks offered by the government of Ethiopia so as to produce vibrant public diplomats



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3. To make Bahir Dar University the center for the diplomacy and foreign policy research and training activities to contribute to the country's peace, development and prosperity.
4. To (de)construct narratives targeting/helpful to/ Ethiopia
5. To provide pieces of trainings for potential diplomats of the Ministry of Foreign Affairs of Ethiopia
6. To contribute a policy brief and consultancy services in the area of foreign policy and diplomacy
7. To develop an information resource center on the research, development, and policy aspects of foreign policy and diplomacy
8. To organize national and international events (conferences, workshops, panel discussions, webinars, public lectures, and so on) on the diplomacy and foreign policy areas.
9. To support community engagement activities in the areas of diplomacy and foreign policy
10. To be the hub of internship for students and researchers in the area of diplomacy and foreign policy

#### **4. Scope of the DFPRC**

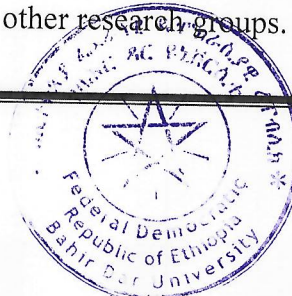
The works of the DFPRC focus on the national interests of Ethiopia. Ethiopia's foreign relations with its neighboring states, key regional and global players, and the geopolitics and geostrategic aspects of strategic elements such as the Red Sea, Gulf of Aden, Bab al-Mandab Strait, the Nile Basin and the Horn of Africa are all the focus of this center.

#### **5. Focus Areas of the DFPRC**

The Diplomacy and Foreign Policy Research Center has five major research areas;

##### 1. Public Diplomacy

This group aims to create a common national identity for Ethiopia and produce citizens who are active diplomats to defend the national interest. The main task of this group is to mobilize the public in areas of Ethiopia's national interests and foreign policy objectives. This group disseminates the findings, issues, and other tasks produced by other research groups. The mobilization of the public in



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support of basic flagship projects such as the GERD and defending the same is critical. Therefore, this group encompasses national unity, promoting and participating in flagship projects, engaging in digital diplomacy (promoting positive images of the state and actively communicating to the public through media). It generally, addresses both ongoing and current issues in areas of diplomacy and foreign policy,

## 2. Boarder Conflict Resolution

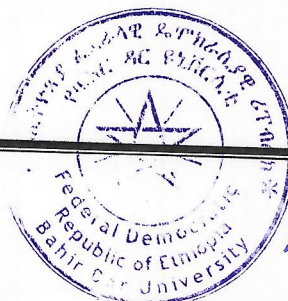
As Ethiopia shares borders with six neighboring states, issues of the border play a very crucial role in international relations. This group focuses on the boundary delimitation and demarcation issues, resolving border conflicts, and governance of transboundary resources. The core of this group is promoting peaceful co-existence and maintaining national interests. In addition, it works on boarder related challenges and problem solving mechanisms in Africa.

## 3. Refugees and Migrations

The issue of refugees and migrations is closely attached to state, international, global, ecological and human security. This group is concerned with the impacts and implications of refugees and Migration on national security, regional security, and inter-state relationships and interactions. Ethiopia hosts millions of refugees and migrants from neighboring states and states in political crisis. Impacts and implications of refugees and migration on the national, regional, continental, and global securities are critical.

## 4. Pan-Africanism and Regional Integration

Ethiopia is considered the mother of Pan-Africanism. Ethiopia has a strong commitment to promoting pan-Africanism and to building the spirit of African solutions to African problems. The state has been committed to the principle of non-interference in sovereign states of Africa. Research groups and thematic areas can be expanded based on the needs of BDU and partners. It also examines the impacts of shared resources and problems for regional integration in Africa.

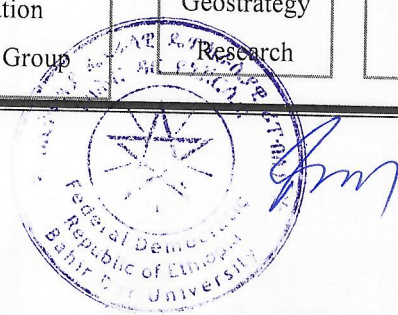
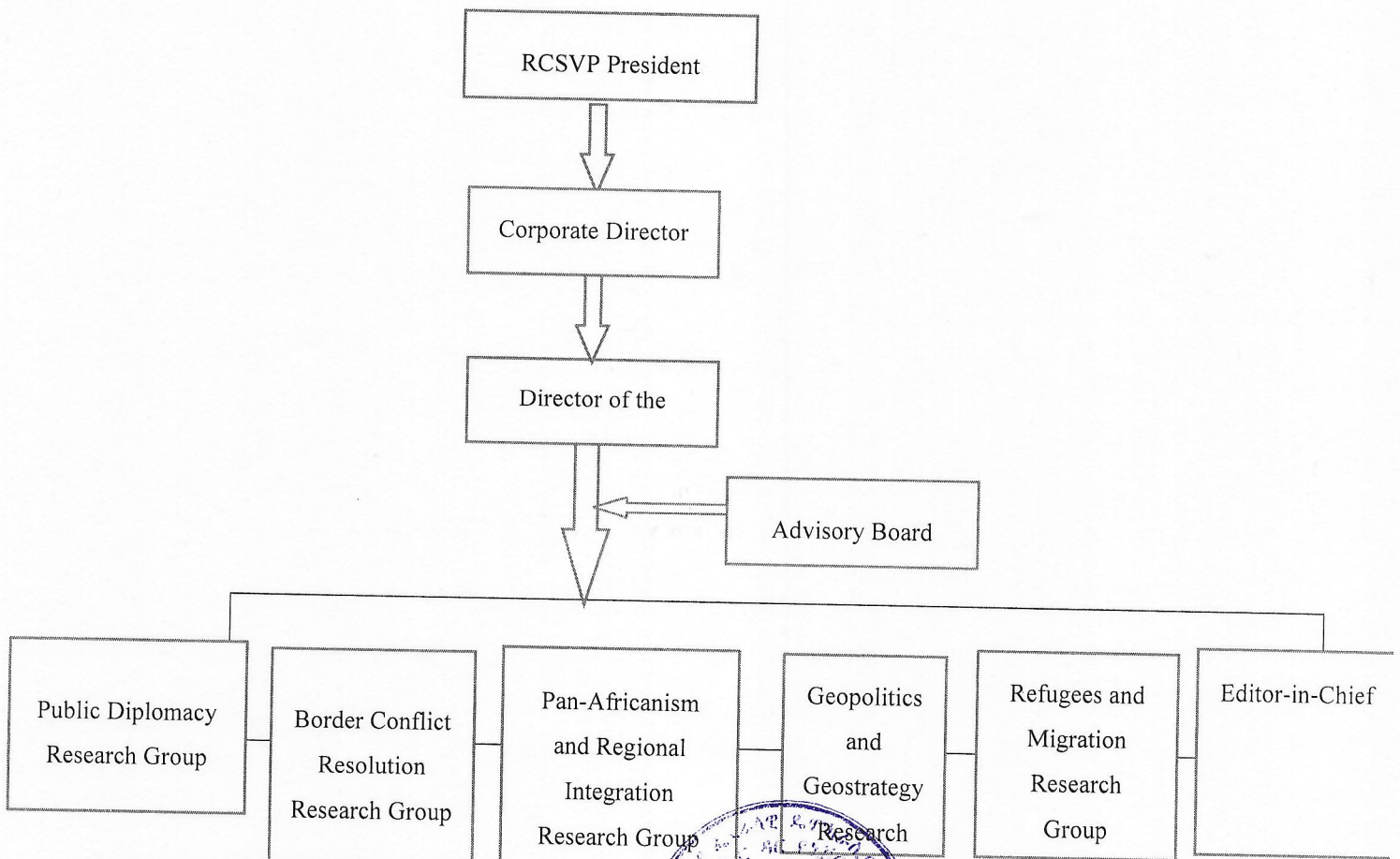


### 5. Geopolitics and Geostrategy

This research group focuses on geopolitical, geo-economic, and geostrategic interests and issues at national, regional, continental, and global levels. Basic emphasis is given for the Horn of Africa, Red Sea, Middle East, and Indian Ocean regions. The issues of the Red-sea, Bab al-Mandab Strait, and other strategic places are dealt with in this group. This group encompasses the entanglements of security, economy, and politics. The research groups of the center can be either increased or reduced as per the interest of the center, the university, and stakeholders.

### 6. Organizational Structure of the DFPRC

Organogram of the center is summarized as:



## **7. Administrative Organs of the DFPC**

The center shall have the following administrative organs

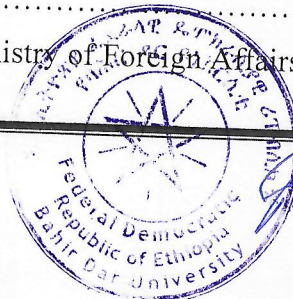
- i. The Director
- ii. The vice director
- iii. Advisory board
- iv. Executive Committee
- v. The Editor-in-Chief
- vi. Heads of research groups
- vii. Campus level Public Diplomacy Coordinators (when they became active)
- viii. Research staff and Other necessary staff

## **8. Composition of the Advisory Board Members**

The Advisory Board advises DFPRC management on specific issues as requested. Its main role is to ensure that the DFPRC activities continue to be relevant to the diplomacy and foreign policy research needs of BDU and Ethiopia's national interests, more specifically, to the diplomacy and security sector stakeholders (Ministerial offices, regional bureaus, policy-makers, researchers, society) and of high scientific quality.

The advisory board members will be selected from the following institutions based on their respective expertise/professions related to diplomacy and foreign policy.

1. DFPRC Director, BDU.....Chair
2. President Office of Amhara National Regional State ..... member
3. Peace and Security Bureau of Amhara National Regional State..... member
4. Blue Nile Water Institute, BDU.....member
5. One of the DFPRC's Research groups.....Secretary
6. Public Diplomacy Director General of Ministry of Foreign Affairs..... member



7. Institute of Foreign Affairs of Ethiopia ..... member
8. Faculty of Social Sciences, BDU..... member
9. School of Law, BDU.....member
10. Office of External Relations, BDU .....member

## **9. Duties and Responsibilities**

### **9.1. The Director**

1. The Director shall be nominated by the Executive Committee and, approved and appointed by the Research and Community Engagement Vice President and is the principal officer of the center.
2. The Director shall preside over all meetings of the Executive Committee and shall have a casting vote in such meetings where there is a tie.
3. The director shall hold office for a period of three years.
4. The Director shall have the following duties and responsibilities.
  - i. He/she shall ensure proper implementation of these Articles of Center, resolutions, and directives of the center,
  - ii. He/she shall present draft policies, programs of actions and recommendations drawn up by the Executive Committee for consideration and approval by the Research and Community Services Vice President.
  - iii. He/she shall closely follow up the activities of the center.
  - iv. He/she shall represent the center to third parties.
  - v. He/she shall approve and appoint heads and coordinators who are nominated by the Executive Committee.
  - vi. Upon the authorization of the Executive Committee, he/she shall conclude contracts with third parties on behalf of the center.



- vii. Subject to prior approval by the Executive Committee, he/she shall sign contracts for the purchase and/or sale of properties on behalf of the center.
- viii. He/she shall perform such other functions as may be entrusted to him/her by the Research and Community Engagement Vice President Office and the Executive Committee.
- ix. The Director shall be accountable to the Research and Community Engagement Vice President.

### **9.2. Executive Committee**

1. The Executive Committee is composed of the Director (Chairperson), vice director, the head of research groups, campus Public Diplomacy coordinators (when they became active), and the Editor-in-Chief of the center's journal.
2. Powers and responsibilities of the Executive Committee.

The Executive Committee is responsible for the management of the activities of the center. In particular, the Executive Committee shall

- i. Establish permanent Research Groups and temporary Research Task Forces of the center and issue the terms of reference thereon.
- ii. Prepare the annual and strategic plans of the Center and present them to the general assembly and submit them to the Research and Community Service Vice President.
- iii. Prepare the budget of the Center and present them to the general assembly and submit them to the Research and Community Service Vice President.
- iv. Prepare annual reports of the center and present them to the general assembly and submit them to the Research and Community Service Vice President.
- v. Be responsible for initiation and formulation of policies to be considered and adopted by the General Assembly and approved by the University
- vi. Coordinate the different Research Groups and Research Task Forces to perform their respective roles and activities for the achievement of the objectives of the center.
- vii. Establish resource centers, Public diplomacy centers, and other centers and research groups based on the center's plan and approval by the Research and Community Service Vice President.
- viii. Coordinate and conduct conferences, workshops, seminars, symposiums



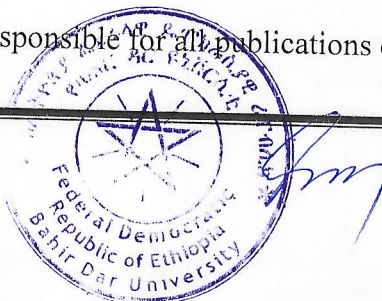
- ix. Publish proceedings and journals
- x. Devise ways and means of generating revenues to fund the various activities of the center.

### **9.3. Research Groups**

- a. A Research Group is a semi-autonomous unit of the center established by the Executive Committee.
- b. A Research Group shall be headed by a member to be selected by research group members.
- c. The heads of research groups shall hold office for a period of two years.
- d. The heads of research groups shall be nominated by the Executive Committee.
- e. A Research Group shall solicit its income in line with approved guidelines of its operation.
- f. A Research Group shall be accountable to the Executive Committee and the director of the center
- g. Upon authorization by the Executive Committee, a Research Group shall get contracts concluded and shall execute such contracts as might have been concluded the Government and/or its agencies, donors, consultants, and research organizations.
- h. The Research Group shall have the following specific duties and responsibilities:
  - i. Prepare annual reports of the Research Group and submit them to the Executive Committee.
  - ii. Prepare the program of action of the Research Group.
  - iii. Implement the proposed activities of the Research Group as per the plan and using the assigned budget/available fund.
  - iv. Coordinate the different researchers/members of the Research Group to perform their respective roles and activities for the achievement of the objectives of the center.
  - v. Control/manage resource centers, public diplomacy centers, and other Centers independently or along with others.
  - vi. Coordinate along with others specific or general workshops and publish proceedings and journals along with the Editor-in-Chief of the Journal of the center.

### **9.4. Editor in Chief**

- i. The Editor in Chief shall be responsible for all publications of the center.



- ii. Chairs the Editorial Board.
- iii. He shall draw up the journal policy of the center for approval by the Executive Committee.

## **10. Campus level Public Diplomacy Coordinators**

- a. Public diplomacy centers will be established on each campus of the university based on the needs of BDU and other stakeholders.
- b. Each campus of the university will have public diplomacy coordinator from staffs and students.
- c. Each public diplomacy coordinator will be from senior and trained staffs and students.
- d. The coordinator of the public diplomacy at each campus of the university will be nominated by the Executive committee and approved by the director of the Diplomacy and Foreign Policy Center.
- e. Each coordinator is accountable to the Public Diplomacy Research Group Head.
- f. Public Diplomacy centers are committed to promoting Ethiopia's interest on the GERD and others.

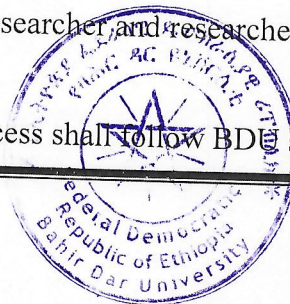
## **11. Meetings of Administrative organs of the Center**

### **11.1. Executive Committee:**

- a. The Executive Committee shall meet at least twice every month. Extraordinary meetings may be called by the Director or any one-third of its members.
- b. The presence of fifty percent plus one of the voting members shall constitute a quorum and all decisions are to be made by a vote of a simple majority. In the event of a tie, the chairman shall have a casting vote.
- c. In the absence of a quorum, a second meeting of the Executive Committee shall be called.

## **12. Research Staff**

1. Research staff shall be full time researcher and researcher affiliated to one of BDU's academic units
2. The recruitment and selection process shall follow BDU staff recruitment process



3. As far as possible, the potential candidates, from Bahir Dar University or outside, shall be persons who specialized and have a training on diplomacy and foreign policy, political science, international relations, investment law, international law, peace and security, governance, economics, cyber security, journalism and related fields; who conducted a research and training activities on diplomacy and foreign policy issues.

#### **12.1. Rights of Researchers**

- a. All researchers of the center shall have equal rights in matters that pertain to the center.
- b. Researchers shall have the right to elect and be elected to its offices, to receive information on its activities provided.
- c. Students have the right to be a member and participate in the activities of the center but not to be elected to the offices of the center.
- d. A researcher is entitled to purchase a single copy of each of the publications of the center at a reduced price to be determined by the appropriate authority.

#### **12.2. Duties of Researchers**

- a. A researcher shall have the duty to respect the objectives of the center and to abide by any and all decisions made in accordance with the provisions of these Articles of the center.
- b. A researcher shall have the duty to support the general coordination of the center to achieve its objectives
- c. A researcher shall have the duty to initiate, propose, implement research projects and participate in the evaluation of research project implementations and results.
- d. A researcher shall publish at least one article per year in the area of diplomacy and foreign policy
- e. A researcher shall secure at least one external research grant
- f. A researcher shall provide at least one training and consultancy per year
- g. A researcher shall participate and present on seminars, workshops, panel discussions, and conferences



- h. A researcher shall contribute in organizing events such as seminars, workshops, panel discussions, and conferences
- i. A Research Group is a semi-autonomous unit of the center established by the Executive Committee in accordance with the appropriate provisions of these Articles of the center.
- j. A Research Group shall be headed by a member to be selected by research group members.
- k. A Research Group shall solicit its income in line with approved guidelines of its operation.
- l. A Research Group shall be accountable to the Executive Committee and the director of the center
- m. Upon authorization by the Executive Committee, a Research Group shall conclude contract agreements with the Government and/or its agencies, donors, consultants, and research organizations.

### **13. Budget**

- 1. The Diplomacy and Foreign Policy Center secure funds both from internal and external sources.
- 2. As part of BDU, the center shall secure budget from BDU annually.
- 3. The center will strive to secure grants/donations from the external sources.
- 4. The center shall drive income from sales of publications, and revenues from other activities that the center may undertake.
- 5. The financial records of the center shall be open for auditing.

### **14. Publications of the Center**

The center shall publish books, scientific articles, proceedings, occasional papers, monographs, policy briefs, short communications, etc. The editor in chief will facilitate the publication processes.

### **15. Working with Stakeholder**

- 1. To achieve the diversified objectives, the center will collaboratively work with diversified stakeholders.



*Diplomacy and Foreign Policy Research Center (DFPRC), Bahir Dar University*

2. The center recognizes that the students and staff of the university (administrative, academic and research) are important stakeholders.
3. The center will work with local, national, regional, and international stakeholders.
4. The center will work with local think-thank groups, the federal Government and regional governments, and civic associations.
5. In particular, the center will closely work with the Ministry of Foreign Affairs, Foreign Relations Institute, Ministry of Education, Ministry of Peace, Public universities, Ministry of Water, and different national institutes.
6. The center will also work with regional and International organizations.

### **16. Required Human Resource**

1. Researchers from Bahir Dar University whose specialization directly and indirectly relates to foreign policy and diplomacy are expected to play pivotal role in the center.
2. The human resource of the DFPRC will be recruited based on the need of activities.

### **17. Revision**

This establishment document may be revised by the BDU senate where it found to be appropriate, up on the initiation of the Director.

### **18. Effective Date**

The establishment of the center has become effective on the date of approval of this document by the senate, in its decision number 002/2016, December 25/2016 E.C (January 4/2024)..

