



የደብዳቤ መጠየቂያ ፎርም / Letter Request Form

1. Personal Information:

First Name: _____ Fa. Name: _____ G.F Name: _____

2. Department/Specilization: _____

3. Current status (select one): Graduated ☐ Active Student ☐ Drop Out ☐

4. Year of graduation or date of dropout (D/M/Y): _____/_____/_____(E.C) _____/_____/_____(G.C)

5. Degree Program: 10+3 ☐ Diploma ☐ Adva.Diploma ☐ BSc ☐ MSc ☐ PhD ☐

6. Admission Classification: Regular ☐ Extension/weekend ☐ Summer ☐ Distance ☐

7. ደብዳቤ የሚጻፍለት መስሪያ ቤት: _____

For which a letter is written

ጉዳዩ: _____

Subject

ዝርዝር ጉዳይ/Detail Issue _____

የአመልካች ፊርማ/Signature: _____ ቀን/Date: _____ ስልክ ቁጥር/Phone No: _____

የረገጠው/Approval: _____ ቀን/Date: _____ ፊርማ/Signature _____

