

#### **BAHIR DAR UNIVERSITY**

ACADEMIC CALENDAR FOR ALL REGULAR, EVENING, SUMMER AND DISTANCE PROGRAMS FOR 2009 E.C (2016/2017 G.C.)

### PREPARED BY:

OFFICE OF THE REGISTRAR AND ALUMNI MANAGEMENT

AUG 2016 G. C

# BAHIR DAR UNIVERSITY ACADEMIC CALENDAR

## FOR ALL REGULAR, EVENING, SUMMER AND DISTANCE PROGRAMS 2009 E.C (2016/2017 G.C.)

Gregorian Calendar	Ethiopian Calendar	Events
July and Aug	gust 2016	
July 31	ሐምሴ 24	Physical Diagnosis for C-I 2006 E.C Entry Students
Aug 04-05	ሐምሴ 28-29	Registration for new C-II 2005 E.C Entry Students
Aug 08	<i>ነሐሴ</i> 02	Late Registration with Penalty for new C-II 2005 E.C Entry Students
Aug 09	<i>ነሐሴ 03</i>	Class begin for new C-II 2005 E.C Entry Students
Aug. 26-Oct.10	<i>ነሐሴ 20- መስከረም 30</i>	<ul> <li>Registration date for all distance students</li> <li>Application date for the new Applicants for the 2009 E.C (2016 G.C) Semester First.</li> </ul>
Aug.22-Sep 28	<i>ነሐሴ 16-መስከ 18</i>	Application date for Admission to Regular and Evening Graduate Program (Masters and PhD)
September 2	016	
Sep.12-30	<i>መስከረም 04-24</i>	Application for Admission to Evening Undergraduate Program.
Sep.12	መስከረም 04	Academic Staff on Duty.
Sep.23	<i>ማስከረም 12</i>	Instructors submit their finalized course guidebook in soft and hard copies to their department.
Sep.23	<i>ማስከረም 12</i>	Deans / Directors submit first semester teaching load assignment for each instructor, staff statistics & Class room demand to office of Executive director for academic affairs/academic program director.
Sep.23	<i>ማስከረም 12</i>	Vice Deans /Department heads submit final first semester class schedule for all regular and evening programs approved by the dean/director to the office of Executive director for Academic affairs/academic program director.
Sep.29-Oct.02	<i>ምስከረም 19-22</i>	Entrance Examination date for all Graduate Program Applicants.

October 20	016	
Oct .05-07	መስከረም 25-27	Registration for all Second Year and Above Evening Students
Oct. 07-10	<i>መስከረም 27-30</i>	Weekly seminar Starting Day
Oct .09-10	መስከረም 29-30	Third International "Azmari" Conference.
Oct. 11-15	<i>ፕቅምት 01-30</i>	Pre PhD Training (Writing Skills and Critical Thinking) hosted by GP.
Oct. 11-15	<i>ጉቅምት 01-05</i>	Late Registration with Penalty for Distance Education Program
Oct .12-13	<i>ጥቅምት 02-03</i>	National Annual Land Conference
Oct .13-14	<i>ዮቅምት</i> 03-04	Registration for all Second Year and Above Students
Oct .13-14	<i>ጉቅምት 03-04</i>	Registration for Holistic Examination
		Late Registration with Penalty for all Second Year and Above Students.
Oct. 15	<i>ዮቅምት 05</i>	Entrance Examination for New Distance Education Applicants
Oct .17	<i>ጉቅምት 07</i>	Class begin for all Second Year and Above Students (DAY- ONE- CLASS ONE)
Oct. 20	<i>ተቅምት 10</i>	Last date for re-marking and re-grading application of exam papers for all second year and above regular programs
Oct.22-23	<i>የቅምት 12-13</i>	Registration for all First Year Regular Students
Oct.23-26	<i>ተቅምት 13-16</i>	International conference on Mathematics and Statistics Education
Oct .24	<i>ፕቅምት 14</i>	Orientation Day of First Year Students
Oct.24	<i>ጥቅምት 14</i>	Application date for Supplementary Examination (those having "Fx" at the end of second semester 2008 E.C /2016 G.C.) for Second Year and above Regular students whose academic Status are Promoted and Warning.
Oct .24-25	<i>ጥቅምት 14-15</i>	All 4th year students of Civil Engineering, Computer Engineering, Industrial Engineering, Food Technology and Food Process Engineering, Textile Engineering and Fashion Technology Students leave the Campuses to their Internship hosting Company.
Oct .24-25	<i>ጉቅምት 14-15</i>	Registration for all First Year Evening Students
Oct .24–28	<i>ዮቅምት 14-18</i>	Registration for New Applicant Distance Students who Passed the Entrance Examination given by the University.
Oct.25-27	<i>ጥቅምት 15-17</i>	Supplementary Examination period for Second Year and above Regular students whose academic Status are Promoted and Warning. (Those having "Fx" at the end of second semester 2008 E.C /2016 G.C.)
Oct .26	<i>ጉቅምት</i> 16	Class begin for First Year Regular and Evening Students (DAY-ONE-CLASS ONE)
Oct .28	<i>ጉቅምት 18</i>	University Senate Meeting Day.
Oct.29-30	<i>ጉቅምት 19-20</i>	Entrepreneurship Training Schedule for all students of BDU.
Oct .31	<i>ዮቅምት 21</i>	Last date of Reporting Supplementary Examination result to the respective Registrar Offices.

November 20	016	
Nov 01	<i>ፕቅምት 22</i>	Add and Drop of Courses For all Regular and Evening
Nov 01	<i>ጥቅምት 22</i>	Regular Students Forced Withdrawal For academic reasons Cleared from the University.
Nov. 01-02	<i>ጥቅምት 22-23</i>	Deans/Directors discuss with their students about Past and future teaching & learning activities and related issues.
Nov. 05	<i>ጥቅምት</i> 26	Annual Graduation Ceremony day for students of Medicine.
Nov. 09	<i>ዮቅምት 30</i>	Class End for Old C-II (2004 E.C Entry).
Nov. 12-16	ሕብር 03-07	<ul> <li>Internal Examination Old C-II (2004 E.C Entry).</li> <li>Final Examination for all Specialty Resident students.</li> </ul>
Nov 15	ሕዳር 06	Global Entrepreneurship Week
Nov. 18-22	ሕብር 09-13	<ul> <li>External Examination for Old C-II (2004 E.C Entry).</li> <li>External Examination for all Specialty Resident students.</li> </ul>
Nov 18	ሕዳር 09	World GIS Day
Nov. 21	ሕዳር 12	Waste Management day (RCS)
Nov. 23-Dec 09	ሕዋር 14-30	Break Time for Old C-II (2004 E.C Entry).
Nov.24-25	ሕብር 15-16	Law Forum (School of Law)
Nov.28-Dec 12	ሕብ 19-ታህ 03	Supportive/Minor courses for Clinical II (C-II) 2005 Entry students.
<b>December 2</b> Dec.02-04	<mark>016</mark> ሕብር 23-25	First round tutorial classes for all distance programs.
Dec.05-07	ሕዳር 26-28	Internal Oral exam for preclinical –I (PC-I) 2008 Entry students.
Dec.05-07	ሕብር 26-28	Inter—Semester break for clinical batches I students.
Dec.07	ሕዳር 28	Class end for Pre-Medicine 2007 E.C. Entry students.
Dec.08	ሕብር 29	Final written exam for Pre clinical I (PC-I) 2007 Entry students.
Dec.08-09	ሕዳር 29-30	Re-admission application for those who were forced to withdraw in first semester of 2008 E.C. (2015/2016 G.C.) to take make- up exams by the end of first semester, 2009 E.C. (2016/2017 G.C)
Dec.08-09	ሕዳር 29-30	University Science and Technology days (RCS)
Dec.11-12	2-03 שקייטיל,	Registration for internship for (2004 E.C. Entry) clinical students.
Dec 13-14	04-05 שקטעית	Ethio land net Annual Research Conference
Dec.26-27	באינושיל, 17-18 שקניינויל,	Third National GIS Submit (Social Science Faculty)
Dec.30–Jan 01	בעניטית 21-23	<ul> <li>Second round tutorial classes for all distance program students</li> <li>Last date for Make Up and Re—Sit Application</li> </ul>

January 201	17		
Jan.13	TC 05	Vice Dean's and Directors submit first semester exam schedules for all regular and evening programs to office of executive director for academic affairs.	
Jan. 13	TC 05	Respective Registrars of College/ Faculty/Institute/School/ Academy submit list of re-admitted students for second semester to Deans/Directors/Office of the Registrar and Alumni Management	
Jan. 13	FC 05	Class end for PC-I (2008 E.C Batch)	
Jan. 14-15	TC 06-07	Second National "Azmari" Conference	
Jan. 16-20	TC 08-12	<ul> <li>Internal Oral Exam for PC-I (2008 E.C Batch)</li> <li>Final Exam for all Resident Students</li> </ul>	
Jan.20	TC 12	Evaluation of instructors by their students, colleagues and their respective chair persons/deans/directors	
Jan.20	TC 12	Registration for all Resident Students	
Jan.19-Feb.06	TC 11-29	Application for admission to Graduate Program for second semester of 2009 E.C (2016 G.C)	
Jan.20-26	TC 12-18	Internal oral exam for Pre-clinical I (PC-I) 2006 E.C.(2013/2014 G.C.) Entry students	
Jan. 23–31	TC 15-23	Final Written Examination for PC-I (2008 E.C Batch)	
Jan.23	TC 15	End of first semester classes for all Students.	
Jan. 24	TC 16	All 4 <sup>th</sup> year students of Civil Engineering, Computer Engineering, Industrial Engineering and Food Technology and Food Process Engineering, Textile Engineering and Fashion Design Technology will report to their respective Academic Unit.	
Jan. 24– Feb.01	TC 16-24	First semester Examination period for all Regular and Evening Programs.	
Jan. 24– Feb.01	TC 16-24	All 4th year students of Civil Engineering, Computer Engineering, Industrial Engineering and Food Technology and Food Process Engineering, Textile Engineering and Fashion Design Technology will present their internship report.	
February 20	017		
Feb. 02-19	<i>ዋር 25-የካቲ 07</i>	Inter -Semester break	
Feb.04-19	<i>ዋር 27-የካቲ 12</i>	Public Universities Sport Festival.	
Feb.04-08	<i>ፕር 27-የካቲ 01</i>	<ul> <li>Final Examination for all Distance Program Students</li> <li>Last Date for Submission of Seminar/Project /Senior Essay for Distance Program Students.</li> </ul>	
Feb.05-16	<i>ፕር 28-የካቲ 02</i>	Final written exam for PC-I (2008 E.C Entry) Students.	
Feb.09	የካቲት 02	Last date for reporting exam results for all regular and evening programs to Respective Register offices of College/Faculty/Institute/School/Academy.	

Feb.09	የካቲት 02	Instructors submit their finalized course guidebook in soft and hard copies to their departments / Vice Dean's and Directors
Feb.09	የካቲት 02	Departments/ Vice Dean's and Directors submit final second semester class schedule for all regular and evening programs approved by the dean/director to the office of executive director for academic affairs/academic program director
Feb.09	የካቲት 02	Deans / Directors submit second semester teaching load assignment for each instructor, staff statistics & Class room demand to office of executive director for academic affairs/academic program director
Feb.10-14	የካቲት 03-07	Second semester registration Period for all Evening Undergraduate and Graduate students.
Feb.13-17	የካቲት 06-10	External Oral Examination for PC-I (2008 E.C Batch)
Feb.14	የካቲት 07	Last date for 4 <sup>th</sup> Year Electrical, Chemical, Hydraulic & Water Resource and Mechanical, Leather, Garment Engineering and Textile and Apparel Merchandize students to register for internship.
Feb.15	የካቲት 08	All 4th year Electrical, Chemical, Hydraulic and Water Resource and Mechanical, Leather, Garment Engineering and Textile and Apparel Merchandize students will leave the Technology campus to their internship hosting company.
Feb.15-16	የካቲት 08-09	Second semester registration Period for all Regular Undergraduate and Graduate students.
Feb .17	የካቲት 10	Last date of application for re-marking / re-grading exam results for all Regular and evening program.
Feb 17-18	የካቲት 10-11	National workshop of Stakeholders on Ethiopian Textile and Fashion Technology.
Feb .17-18	የካቲት 10-11	The 5 <sup>th</sup> Annual Science Conference.
Feb .18-Mar 18	<i>የካቲ 11-መጋቢ 09</i>	Break Time for PC-I to PC-II Students (2008 E.C Batch)
Feb.20	<i>የካቲት 13</i>	Second semester late registration with penalty for all Undergraduate and Postgraduate students.
Feb.20	የካቲት 13	Second semester class begin for all Students (Day-one-Class-One).
Feb.22	የካቲት 15	Application date for Supplementary Examination (those having "Fx" "at the end of First semester 2009 E.C/2016 G.C.) for Regular students whose academic Status are Promoted and Warning.
Feb. 23-26	የካቲት 16-19	Supplementary Examination period for Regular students (those having "Fx" at the end of first semester of 2009 E.C.(2016/17G.C).
Feb. 23-24	የካቲት 16-17	Registration for First Year Engineering and Fourth year Students of Civil Engineering, Computer Engineering, Industrial Engineering and Food Technology and Food Process Engineering, Textile Engineering and Fashion Design Technology.

Feb.24	የካቲት 17	Deans /Directors meet their staffs to assess their semester performance / Self-Evaluation Day/	
Feb.24	የካቲት 17	University Senate Meeting	
Feb.24	የካቲት 18-19	Annual Agricultural and Environmental Science Conference (CAES)	
Feb.27	የካቲት 20	Weekly seminar starting week for the second semester.	
Feb. 27-28	የካቲት 20-21	Deans/Directors discuss with their students about past and future teaching & learning activities.	
Feb. 27-28	የካቲት 20-21	The respective Registrar offices submit second semester 2009 E.C. enrolment statistics to The office of the Registrar and Alumni Management.	
March 201	17		
Mar.02	<i>የካቲት</i> 23	Last date for reporting sup- exam results for regular programs to the respective Registrar office's.	
Mar .03	የካቲት 24	Last Date for Submitting First Semester Grades of Distance	
		Education Program through Student Information Management System (SIMS).	
Mar .03-	የካቲ 24-መጋ 18	Second semester registration for all distance programs	
Mar. 27		• Application date for Distance Education Program for the Second Semester.	
Mar.06	<i>የካቲት</i> 27	Add and Drop of courses for all Regular and Evening programs	
Mar. 08	የካቲት 29	Health Awareness day (RCS)	
Mar. 09- Apr.10	የካቲ 30-ሚያዝ 02	Call For Research Proposal	
Mar. 11-12	<i>ምጋቢ 02-03</i>	The Fourth National Conference on Language, Literature, Culture and Communication	
Mar.16-17	መኃቢ 07- 08	Administration and Development Research Forum (Law School)	
Mar. 18	<i>መጋቢ</i> 09	Regional GIS Workshop (Social Science Faculty)	
Mar.19-20	<i>ምጋ</i> ቢ 10-11	Second semester registration for New PC-II 2008 E.C Entry students	

Mar.22	መኃቢ 13	Last date for First round verification for 2009 E.C. (2017 G.C.) Prospective graduates academic record.
Mar.27-Apri 02	<i>ምጋ</i> ቢ 18-24	Late Registration with Penalty for Distance Education Program.
Mar.28-30	መጋቢ 19-21	Best Technology Output days (RCS)
April 2017		
Apr 06-07	መ <i>ጋቢ 28-29</i>	Third National Conference on Ge'ez ( Humanities Faculty)
April 03	መጋቢ 30- ሚያዝ 05	Registration Date for the Newly Admitted students of Distance Education Program in second Semester
May 08– Jun 07	<i>መጋቢ 30-93</i> በ 30	Application for summer 2009 E.C. (2017G.C.) Undergraduate and Postgraduate programs
April 11-12	ሚያዝ 03-04	Bahir Dar University Inauguration day. (SCVP)
Apr.13 May 14	<b>TSH 06 - 970 07</b>	Research proposal review
Apr.15-16	<b>Z</b> PH 07-08	The Fourth Social Science National Conference
Apr.26-27	ሚያዝ 18–19	National Conference on Sport Science (Sport Academy)
Apr.28	ሚያዝ 20	Sudan Day
Apr. 28-29	USH 20-21	The Third Nile Symposium Day.
Apr.28	ሚያዝ 20	Class End for Old PC-II (2007 E.C Entry)
Apr.30-May 26	<b>USH 22-97</b> 0 18	Community attachment for C-II (2005 E.C Entry) Students
May 2017		
May 01-05	<b>APH 23-27</b>	Internal Oral Examination for Old PC-II (2007 E.C Entry)
May 06-08	<b>TLPH</b> 28-30	<ul> <li>First round tutorial classes for all distance programs</li> <li>Last date for make-up/re-site application for distance programs</li> </ul>
May.06-08	ሚያዝ 28-29	The 5th National Conference on Amharic Language and Culture
May.07-21	<b>USH</b> 29-97N 13	Final Written Examination for Old PC-II (2007 E.C Entry)
May 08-12	ሚያዝ 30-930 04	Re-admission application for those students who were forced to withdraw to take make- up exams by the end of second semester, 2008 E.C.
May.09	<i>ፃንቦት 01</i>	Class end for Gyn./Pediatrics I for Clinical Batch I students (C-I)
May 19-20	<i>ፃንቦት 11-12</i>	International Conference date for Bahir Dar Institute of Technology
May 19-20	<i>93ቦት 11-12</i>	The 35th May Annual Educational Conference (CEBS)
May 18-23	<i>9ንቦት 10-15</i>	BDU Annual Research Week/Research proposal defense Week.
May 22-26	<i>ፃንቦት</i> 14-18	Evaluation of instructors by their students, colleagues and their respective course chairs /deans/ directors
May 22-26	<i>ግንቦት 14-18</i>	External Oral Examination for Old PC-II (2007 E.C Entry)

May 23	<i>ግዝት</i> 15	Vice Dean's and Directors submit second semester exam schedules to office of executive director for academic affairs/ academic program director	
May 23	<i>ግን</i> ቦት 15	Respective Registrars submit lists of re-admitted students to take make - up exam by the end of second semester of 2008 E.C. (2016 G.C.) to Deans / Directors	
May 27-Jun 25	ๆวก 19-ก่ะ 18	Break Time for Old PC-II (2007 E.C Entry) to C-I	
June 2017			
Jun. 01	93N 24	End of second semester class for Graduating class Students.	
Jun 02-15	<i>ๆร</i> ก 25-ก่ <b>ะ</b> 04	Second semester exam period for Regular and Evening programs (for Graduating class students)	
Jun 02	<i>ፃንቦት</i> 25	Last date for submission of thesis by Postgraduate students to Graduate program coordinators/Department.	
June 02-03	93A 25-26	The 6 <sup>th</sup> International conference on 'Cotton, Textile and Apparel Value chain in Africa' (CTA-17)	
June 03-05	930 26-28	Second round Tutorial and Last date of makeup and Re sit application for Distance Students.	
Jun.04-05	930 27-28	National Conference on Disaster Risk Management	
Jun.05	930 28	Environment day (RCS)	
Jun 09-12	กัร 02-05	Presentation day For thesis by Graduate students (Defense Week)	
ሰኔ 12-14	ሰኔ 05-07	Entrance Exam for Summer Postgraduate and Undergraduate Applicants.	
Jun 13-14	ሰኔ 06-07	The Third National conference on Indigenous knowledge	
Jun.14	ሰኔ 07	End of Second semester classes for Regular and Evening programs (for non-graduating classes)	
Jun.15	<i>àž</i> 08	Fourth Year Mechanical, Electrical, Chemical and Hydraulics and Water Resource, Leather, Garment Engineering and Textile and Apparel Merchandize Students report to their respective Academic unit from Internship.	
Jun.1522	ሰኔ 08-15	Second semester exam period for Regular and Evening programs (for non-graduating classes)	
Jun 16	ñz 09	Last date for reporting exam results for Regular and Evening programs to respective Registrar Office's (for graduating class)	
Jun 16	ሰኔ 09	End of Class for Gyn/Pediatrics I for C-I (2006 E.C Entry)	
Jun.1722	กัช 10-15	Fourth Year Mechanical, Electrical, Chemical and Hydraulics and Water Resource, Leather, Garment Engineering and Textile and Apparel Merchandize Students Present their internship reports.	
Jun.18-20	ሰኔ 11-13	Deans/Directors discuss with their graduating class students about Past teaching & learning activities and related issues (Alumni formation)	
Jun.20	ሰኔ 13	Comprehensive Examination date for all Regular Graduating class Students Except EiTEX, BiT, Law and Medicine.	
Jun.20	ሰኔ 13	Last date for graduation approval by Faculties/Colleges/Schools/ Institutes/Academies.	
Jun.21	ሰኔ 14	The 3rd Best Technology Output day (RCS)	

Jun.21	ሰኔ 14	Last date for reporting exam results for Regular and Evening programs to respective Registrar Office's (for Non graduating class)
Jun.22	กัร 15	Last date for application for re-marking exam papers (graduating class students)
Jun 21	ሰኔ 14	Day For the University Senate Meeting
Jun.22	ሰኔ 15	All Regular Undergraduate students clear from BDU campuses (Except prospective Graduates).
Jun.22	àż 15	Fourth Year Mechanical, Electrical, Chemical and Hydraulics and Water Resource, Leather, Garment Engineering and Textile and Apparel Merchandize Students Cleared from the Campus.
Jun.22	ሰኔ 15	All Regular Undergraduate students clear from BDU campuses (Except prospective Graduates).
Jun 24	ሰኔ 17	Bahir Dar University Annual Graduation Ceremony.
Jun 26-27	กร 19-20	The 2009 E.C Graduates will clear from the BDU campuses.
July 2017		
July 03	ሰኔ 26	Last date for reporting exam results for non- graduating Regular and Evening Programs to the respective Registrar Office's .
July 05	ሰኔ 28	Nigerian Day
July 07-11	ሰኔ 30- ሐም 04	<ul> <li>Examination day for Distance students.</li> <li>Last date for Submission of Seminar, Project and Senior Essay</li> </ul>

2017 G.C. (2009 E.C.) Summer Program Academic Calendar			
July 12	ሐምሌ 05	All summer instructors submit course guidebook to their departments / program managers	
		Deans & Directors submit Summer semester teaching load assignment of each instructor, Staff statistics & Classroom demand to office of executive director for academic affairs/academic program director	
July 12-13	ሐምሌ 05-06	Registration for all Evening Program Students	
July.12–18	ሐምሌ 05 - 11	5th BDU Maths Camp Program	
July 14-16	ሐምሌ 07-09	Registration for all Summer Program Students	
July 17	ሐምሌ 10	Class begins for all Evening Program Students	
July 17	ሐምሌ 10	Late Registration with Penalty for all Summer and Evening Program Students	
July 17-18	ሐምሌ 10-11	Application for re-marking (for summer and Evening Undergraduate programs)	
July 18	ሐምሴ 11	Class begins for all summer programs (except those having tutorials for distance courses)	
July 18-22	ሐምሌ 11-15	Tutorial Session for distance courses to the summer program students.	
July 18	ሐምሌ 11	Application for Immediate Readmission to Evening and Summer Program Students.	
July 20-22	ሐምሌ 13-15	Examination period for Distance and Phase out Courses to Evening and Summer Program students.	
July 23	ሐምሌ 16	Class begins for summer programs (After tutorial for distance courses)	
July 23-24	ሐምሌ 16-17	Add and drop of courses for all Summer and Evening Program Students	
July 27	ሐምሴ 20	Last date for reporting Examination results for Distance and Phase out Courses to Evening and Summer Program by instructors to Respective Registrar Office's.	
August 201	7		
Aug 04	ሐምሌ 28	Dropping of Courses for all Summer and Evening program	
Aug 06	ሐምሌ 30	Last date for Submitting Distance Program Grades through Information Management System (SIMS)	
Aug 31	<i>ነሐሴ</i> 25	Last date for Submission of Thesis by Postgraduate student to the Department.	
September	2017		
Sep 02	<i>ነሐሴ 27</i>	End of Classes for all Evening and Summer programs	
Sep 03-06	<i>ኩ</i> ሐ 28-ጳ <i>ጉ</i> 01	Examination Period for all Evening and Summer programs	

Sep 03-06	<i>ኩ</i> ሐ 28-ጳዮ 01	Thesis defense Period for Summer Graduate students
Sep 07	\$7·02	Application for remarking to Evening and Summer program Students.
Sep 08	<i>ጳጉ 03</i>	All Summer Students Cleared from Campuses .
Sep 12	<i>ምስከረም 02</i>	Last date of reporting Examination results of Evening and Summer programs to the respective Registrar office's.
Oct 04	<i>መስከረም 24</i>	University Senate Mandate Meeting for Summer Program Students graduation approval.
Oct 05	<i>መስከረም 25</i>	Issuance of documents for all graduates of the Summer Program

### Services Provided by Office of the Registrar and Alumni Management and its Allocated Fee

No.	Services	Allocated Fee
1	True Copy / Authentication	50 Birr
2	Medium of Instruction	30 Birr
3	Official Transcript (Local)	60 Birr
4	Official Transcript (Foreign)	100 Birr
5	To Whom Letter	30 Birr
6	Name Change (For Active Students)	50 Birr
7	Replacement (Temporary or Original Diploma)	100 Birr
8	Replacement (Student Copy)	30 Birr
9	Identification (ID) Card Replacement	30 Birr
10	Course Breakdown	100 Birr
11	Forms Filling (Concerning Academic Record)	50 Birr
12	Registration with Penalty	50 Birr
13	Online Verification	50 Birr ???
14	Application Fee	50 Birr
15	Application For Remarking of Exam Papers	25 Birr
16	Diploma preparation	50 Birr
17	Coping of Documents from files	30 Birr
18	Change of Spelling Error Committed by Students	50 Birr
19	Re grading	25 Birr
20	Application for Readmission	25 Birr

